



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

JOHN COSTA
RON LE DOUX, **Chair**
DON NELSON, **Vice Chair**
ANDRAE RANDOLPH
RICK WARD

Monday – March 11, 2013

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA
Vice-Chair Nelson presiding.
Absent – Ron LeDoux

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Commissioner Ward

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Vice-Chair Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by Ward and seconded by Costa to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – February 11, 2013

Vice-Chair Nelson approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by Costa and seconded by Ward to approve merit increases for classified employees.
Motion carried unanimously.

- B. Facility Services – Request approval for revisions to the Engineering Technician I/II Classification Specification; and abolish the Architectural Assistant I/II Classification.

It was moved by Ward and seconded by Costa to approve request for revisions to the Engineering Technician I/II Classification Specification and abolish the Architectural Assistant I/II Classification.
Motion carried unanimously.

- C. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for an employee(s) assigned to the Department(s) of Health and Human Services.

It was moved by Costa and seconded by Ward to approve the Work out of Class Pay for the designated employee(s).
Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments – None

- B. Report of leaves of absence

- C. Staff Reports and Correspondence

1. Introduction of new staff – Monique Morgan introduced our new Sr. Admin Clerk Laura Craig that will be working with the Operations Team.

D. Commissioners' Comments

VIII. ADJOURNMENT @ 4:51 PM

There being nothing further to come before the Commission, it was moved by Costa and seconded by Randolph to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Monday, April 8, 2013** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

RON LEDOUX
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY